

**EVEREST****Information Society  
Technologies****EVEREST IST-2002-001858****D04*****Quality Assurance Plan*****Contractual Date of Delivery to the CEC: 31-3-2004****Actual Date of Delivery to the CEC: 5-4-2004****Author(s): Fernando Casadevall (UPC)****Participant(s): UPC, KCL, PTIN, TI, TID, TEL****Workpackage: WP1****Est. person months: 0.2****Security: PU****Nature: R****Version: 1.0****Total number of pages: 20****Abstract:**

This deliverable describes the Quality Assurance Plans of EVEREST. This part is complementary to the Project Management Guidelines (D02). In contrast with D02, this part consists of all guidelines that have to be followed in order to guarantee the quality of work, in terms of technical implementation and project administration.

**Keyword list: Work Quality, Assurance, Plans**

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**DOCUMENT HISTORY**

| Date      | Version | Status | Comments                                     |
|-----------|---------|--------|--|
| 15-3-2004 | 001     | Int    | ToC and 1 <sup>st</sup> version for comments |
| 23-3-2004 | 002     | Int    | Updated version, includes minor changes      |
| 03-4-2004 | 001     | Apr    | Approved final version                       |
|           |         |        |  |
|           |         |        |  |

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## **EXECUTIVE SUMMARY**

When developing products and services, quality assurance is any systematic process of checking to see whether a product or service being developed is meeting the specified requirements.

However, quality assurance is not only needed for the development of commercial products, but it is proven to be important for R&D projects as well. Certainly, this kind of projects consists of several phases, and since they have a research character, their development can not be seen as trivial. Therefore, quality assurance plan is a critical requirement that should be defined from the beginning of the project.

In this deliverable some of the material is reproduced for completeness, e.g. project objectives, etc. The deliverable forms the basis for high-level design of the work to be carried out in the project. The document provides the Quality Assurance Plans (QAP) for controlling the production of the project deliverables, ensuring consistency and high quality.